**South East Alaska Friends of Montessori**

# PO Box 21142, Juneau, AK 99802

Budget Requests for 2019‐2020 School Year

# APPLICATIONS MUST BE RECEIVED BY 5PM MONDAY APRIL 1,2019

Steps to Requests:

 1. Individuals present their need/request at staff meetings.

 2. Staff decide as a group how to meet those needs/requests and prioritize their requests.

 3. If the group decides to make a SEAFOM request, please fill out this form.

 4. The form may be emailed to the SEAFOM President, Stephanie Kohlhase, **j-s.kohlhase@att.net**

or mailed to PO Box 21142, Juneau, AK 99802

5. The SEAFOM financial committee will then make recommendations to the Board at the April 15, 2019 Budget Meeting. Your attendance at that meeting is advised to answer questions.

SEAFOM’s mission is “To support schools and individuals throughout Southeast Alaska by promoting, developing, implementing, and maintaining Montessori education, as created by Dr. Maria Montessori.”

We strive to invest in our community and in Montessori education by financially supporting the endeavors of individuals and schools. Anyone is welcome to submit a funding request to the SEAFOM Board during the Spring of each year. The Board reviews all written proposals and prioritizes requests with available funding. Please submit the following information with your funding request. You may attach additional relevant information as you see appropriate.

Name:

Email:

 Contact Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. What is the amount of your funding request? Include calculations that illustrate how you arrived at the requested amount. Indicate if there are matching funds being provided, or sought, by others as part of your request.

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2. Describe the project, training, event, program, or similar that is the reason for your funding request. Why do you think this is important? Why do you think SEAFOM should support this request?

3. How will your project, training, event, program, or similar further the stability, growth, and/or vitality of Montessori in Juneau and/or Southeast Alaska?

 4. What other funding options are you considering meet your proposal needs? What will happen if you do not receive funds from SEAFOM or you receive less than requested?

 5. By what date is the funding needed?