

SEAFOM Special Membership Meeting

August 26th, 2015

5:30 – 6:15pm

AMP Classroom

Approved Minutes

SEAFOM Board Members present: Jeffrey Lofthus (JL), Abe Levy (AL), Stephanie Kohlhase (SK), Lynnette McNutt (LM), Rebecca Stenson (RS), Kristin Garot (KG), Cory Crossett (CC), Callie Conerton (CCo), and Lupita Alvarez (LA).

SEAFOM Board Members not present: none

SEAFOM Members Present: Mary Jane Tenney (MJT) & Chris Trostel (CT)

- 1. Establish Quorum of Membership (10%):** Quorum established.
- 2. Rasmusen Grant Update (SK):** SK reported that rules for the grant have yet to come in the mail, so not all of the needed information is available to pass a modified budget for that item, yet this could still be discussed. Since the funding was approved at half the original requested amount (\$12,500 instead of \$25,000), SK and LA reviewed the original funding request to Rasmusen to identify priorities from the original list. Some items were secondary priorities, including some items that depended on the Marie Drake remodel, which has been put on hold for at least five years. LA is also applying for grants through AEYC and locating other needed items elsewhere. Thus, the loss of anticipated funding from Rasmussen doesn't directly affect the Children's House at this time, and the budget does not need to be amended for this item.
- 3. Classroom Support Update (AL & SK):** AL reported that there has been difficulty with inventorying all of the elementary and Children's House materials that have been ordered. It seems that some materials have been misplaced. CT provided the background story on ordering the materials. They have the invoices that came from the materials ordered, and Nienhaus claims to have mailed them, yet there are some items that were supposed to be delivered that are nowhere to be found. These items are not at AML nor anywhere in Marie Drake. KG recommended to re-inventory both rooms again and compare with what was originally ordered with the shipping invoice. She said she could help with that if CT and LA re-inventory the materials in their rooms. KG said that she would contact Martin, a Juneau School District (JSD) mail coordinator to ensure that no more packages are being held.

- 4. Catherine Fritz Kindergarten Scholarship Update (SK):** SK reported that, as discussed in the previous meeting, Kindergarten Scholarship requests came to \$8500 this year, and a reduction in the budget for this line item has been proposed from \$20,000 to \$10,000, leaving \$1,500 in case more scholarship requests arise mid-year.
- 5. Recommended Revised Budget (AL):** AL reviewed the proposed revised budget, which was mostly presented at the last board meeting. The only change is the reduction in budgeting for the Kindergarten Scholarships from \$20,000 to \$10,000 due to a reduction in scholarship requests this year. Other changes are simply in how the budget is displayed, including the full cash balance and the amount needed to be carried over until after next June (\$50,000). CT reminded the board that 5th grade materials will need to be purchased the following year. SK explained that a membership meeting is needed to revise the budget for more than \$3,000. Interim funding request documentation can be found on the SEAFOM website. LM made a motion to approve the revised 2015-2016 SEAFOM Budget. KG seconded. Unanimous approval.
- 6. Next Meeting Date:** Tuesday, December 15 at 5:00PM in the AMP Classroom.

Attachments: Proposed Revised 2015-2016 SEAFOM Budget