

**South East Alaska Friends Of Montessori**  
**ANNUAL MEMBERSHIP MEETING MINUTES: June 10, 2013**  
**Downtown Library Large Conference Room 5:30pm-6:30pm**

**Present:** Catherine Fritz (President), Dayna Weiler (Vice President), Stephanie Kohlhasse (Secretary), Chris Trostel, Lupita Alvarez (board members); Stacy LaMascus, Cory Crossett

**1. Establish Quorum: met**

**2. Review DRAFT meeting minutes:**

- a. April 9th, 2013: Approved unanimously
- b. April 29<sup>th</sup> 2013: Approved unanimously

**3. Membership Update: Time for annual dues collection. Rate is \$5/individual. Money may be given today or mailed to SEAFOM, PO Box 21142, Juneau, AK 99802. Stephanie Allison and Stephanie Kohlhasse will work together in the fall to collect dues at the parent orientation meetings.**

**4. Highlights of the 2012-2013 Year (June 1-May 31): Catherine Fritz presented the year in review below:**

- 2012-13 SEAFOM Board: Catherine Fritz (Pres), Dayna Weiler (VP), Shauna Murray, (Treas), Stephanie Kohlhasse (Sec), Mary Jane Tenney, Lupita Alvarez, and Chris Trostel.
- We continued to provide financial and logistical support to both Montessori Borealis and Juneau Montessori Schools. SEAFOM provided funding for adolescent Spanish and Music programs and free after-school music lessons for Montessori Borealis students.
- Funded teacher training for Mary Jane Tenney, Stacy LaMascus, and Sharlyn Smith.  
*Thanks VERY MUCH to families that donated airline mileage to Mary Jane and Stacy for travel needed for their Montessori training.*
- Provided funding for Montessori Borealis teachers to attend the Montessori World Congress in Portland (July 2013).
- Provided funding to expand the Artists in the Schools program, allowing Montessori Borealis students to work on a special, large art piece during December.
- Purchased \$5,000 of materials for Montessori Borealis classrooms.
- Launched a new web site: [www.seafom-friendsofmontessori.org](http://www.seafom-friendsofmontessori.org) **Thank You, Lupita!**
- Selected Rebecca Hartwell to receive SEAFOM scholarship for adolescent Montessori training, beginning in summer, 2013.
- Provided scholarship funds to Kindergartners (5-6 yr olds) at Juneau Montessori School
- Held the annual Spring Pansy Sale with Juneau Montessori School.
- Encouraged Montessori families to donate to SEAFOM and participate in "Cash-Back" programs like "escrip" benefits (Carrs/Safeway).

**5. Election of Board Members:**

- Board Members continuing for the second year of their term are: Shauna Murray, Mary Jane Tenney, and Chris Trostel

- Slate of Candidates for the Board (board max = 9 total): Catherine Fritz, Lupita Alvarez, Dayna Weiler, Stephanie Kohlhase, Annabel Rondeau, Lynnette McNutt
- Board recommending that Annabel only serve one year, to provide a parent with more input abilities. A balance between teachers and parents is ideal.
- Unanimous agreement to move the slate of candidates forward.
- **Goals for Next Year**
  - Support the continued growth of Montessori Borealis to a whole school - both physically and operationally, including Children's House (pre-school).
  - Increase "Cash-Back" programs and charitable giving to SEAFOM.
  - Improve written procedures for SEAFOM grants & funding requests. President will appoint a committee at the first Board Meeting in the Fall.
  - Request photo releases from SEAFOM so that student photographs can be posted on our website.

**6. Treasurer's Report:** Shauna absent. Updates below were provided by Catherine Fritz.

**7. Discussion/Approval of the 2013-2014 Budget:** We received more requests than there are funds available. The Board met and reviewed the requests and developed the recommended funding levels shown below in our April 2013 Budget Meetings. In accordance with our Bylaws, the budget must be adopted by the membership at the annual meeting.

- A. **JMS request for Fund Development Consultant:** further discussion recommended a contracted consultant, rather than a hired employee to develop an annual plan. Catherine will continue discussion with Andrea and Sharlyn. Geoff Kirsh from JMS is willing to become a SEAFOM Board Liaison to improve communication.
- B. **Sharlyn Request:** Sharlyn volunteering to offer training to Montessori teaching assistants and home daycare facilities to support children's holistic development in Juneau, AK.
- C. **Lupita Request:** SEAFOM Board asking that Lupita chair a working committee or be actively involved in a similar capacity to establish a Children's House within the public school system.
- D. **Montessori Borealis received \$3000.00 from the Farm to School Scholarship Grant Program through the Alaska Division of Agriculture.** Rebecca Hartwell applied for this and received it for the 2013-2014 school year. A Jesuit volunteer is donating her time to maintain the garden during the Summer. This grant supports AMP, microeconomy, and upper elementary students.
- E. **Budget Approval:** Chris motioned to adopt with modifications noted above, Lupita seconded. All in agreement.

## BUDGET SUMMARY

### PROPOSED BUDGET: June 2013 thru May 2014

INCOME		EXPENSES		recommended funding	
				By Dec 2013	Jan - May 2014
Budget Reserve	\$30,000	Mont Borealis Spanish		\$3,600	\$3,600
Gaming Contributions	\$91,300	Mont Borealis Music		\$3,600	\$3,600
Individual Donations, Memberships	\$500	Dance Seminar			\$600
Fund Raising	\$1,500	Art Specialist		\$1,250	
Grant Projects	\$3000	Mont Borealis Elem Program Augmentor		\$10,000	\$10,000
MS Innisbrok Fund Raiser	\$4,500	Mont Borealis AMP Program Augmentor		\$2,500	\$2,500
total	<b>\$130,800</b>	Web Site Development		\$1,500	\$1,000
		Kindergarten Tuition Scholarships		\$5,000	\$5,000
		Mont Borealis Teacher Operations		\$2,250	\$2,250
		JMS Fund Development Consultant		\$3,500	
		AMI Refresher Course			\$2,500
		AMP Land Project		\$1,000	\$2,000
		Mont Borealis Site Council (recruitment)			\$1,000
		Elem Teacher Training MAT (LaMascus)		\$6,500	\$6,500
		AMP Teacher Training (Hartwell)		\$8,260	
		A to I Training (Smith)		\$4,500	
		Children's House MAT (Alvarez)		\$5,000	
		SEAFOM Admin (ins, tax prep, etc)		\$800	\$1,000
		Budget Reserve		\$15,000	\$15,000
		total		<b>\$74,260</b>	<b>56,550</b>

### 8. CONGRATULATIONS & THANK YOU's

- Our Montessori 2013 High School Graduates: Malin Murray, Stuart Thurston, Juliana Lukshin, Ethan Kramp, Harmony Wentz, Ben Krall, Jamie Paddock, and Galen Wright. Our very best wishes to them as they make their way in the world
- Thank You's to so many parents and community supporters, but especially to:
  - Bruce Botelho and Lupita Alvarez for donating their time to teach folk dancing to Montessori Borealis students.
  - Montessori Borealis Site Council and JMS Board of Directors
  - Our School Principals and Administrators
- Thank You to SEAFOM Board, Committee members, and Teachers. ***A VERY SPECIAL Thanks to Rick & Chris Trostel for 2+ decades of dedicated service, as they head to Oregon for life's next adventure - we will miss you!***

**9. Next Meeting:**  
**September 30<sup>th</sup>, 5:00pm, AMP Classroom**

APPROVED